

SCHEDULE FOR THE ACADEMIC YEAR 2024/25 AT THE GMPU

Start of the academic year: Tue 01.10.2024, end of the academic year: Tue 30.09.2025

WINTER SEMESTER 2024/25:	Start of the winter semester: Tue 01.10.2024 Start of the courses: Tue 01.10.2024 End of the courses: Fri 31.01.2025 End of the winter semester: Fri 28.02.2025
<u>LECTURE-FREE PERIOD ¹:</u> All Sundays and public holidays, as well as: National holiday: Thu 10.10.2024 All Souls' Day: Sat 02.11.2024 Christmas vacation: Tue 24.12.2024 to Mon 06.01.2025 Semester break: Sat 01.02.2025 to Fri 28.02.2025	

SUMMER SEMESTER 2025:	Start of the summer semester: Sat 01.03.2025 Start of the courses: Mon 03.03.2025 End of the courses: Mon 30.06.2025 End of the summer semester: Tue 30.09.2025
<u>LECTURE-FREE PERIOD ¹:</u> All Sundays and public holidays, as well as: Day of the patron saint (St. Joseph's Day): Wed 19.03.2025 Easter vacation: Mon 14.04.2025 to Sat 26.04.2025 Tuesday after Whitsun: Tue 10.06.2025 Summer vacation: Tue 01.07.2025 to Tue 30.09.2025	

¹ Dear students! Teachers may schedule examination dates or individual supervision appointments (e.g. for writing a thesis) during course-free periods, as long as these do not fall on a Sunday or public holiday.

Dates and deadlines:

Enrolment deadline - (registration for semester-related courses, payment of tuition fees):

for the winter semester 15.09. to 15.10.2024

for the summer semester 05.02. to 05.03.2025

(online in the student portal ACF)

Academic celebration - registration deadline: 15.10.

(informally by e-mail to studien-service@gmpu.ac.at)

Leave of absence - deadline:

for the winter semester: 15.09.

for the summer semester: 15.02.

(submission of the form - in person at Student Services or by e-mail to studien-service@gmpu.ac.at)

Deregistration from studies - deadline:

for the winter semester 01.09.

for the summer semester 01.02.

(Submission of the form - in person at the Student Services or by e-mail to studien-service@gmpu.ac.at)

Reduction of study time - submission deadline:

for the winter semester 15.09.

15.02. for the summer semester.

(Submission of the form - in person at the Student Services or by e-mail to studien-service@gmpu.ac.at)

Electives (not subject to approval) and cross-semester subjects - registration deadline:

for the winter semester 01.10. to 15.10.

for the summer semester 19.02. to 05.03.

(online in the student portal ACF)

Electives in individual lessons (subject to approval) - registration deadline:

for the winter semester 15.09. to 15.10.

for the summer semester 05.02. to 05.03.

(Submission of the form - in person at the Student Service or by e-mail to studien-service@gmpu.ac.at)

Final examinations (all types*) - registration deadline:

for the winter semester 25.10.

for the summer semester 01.03.

(submission of the form - in person at the Student Service or by e-mail to studien-service@gmpu.ac.at)

Final examinations "Instrument Classical for Jazz" (KONSE IGP-Jazz) - registration deadline:

for the winter semester 25.10.

for the summer semester 01.03.

(informally by e-mail to studien-service@gmpu.ac.at)

Extension of study time - deadline:

for the summer semester 15.12.

for the winter semester 15.05.

(submission of the form - in person at the Student Services or by e-mail to studien-service@gmpu.ac.at)

Internal teaching practice (course) in the summer semester - registration deadline: 15.12.

Internal teaching practice (course) in the winter semester - registration deadline: 15.06.

(informally by e-mail to kursmanagement@gmpu.ac.at)

External teaching practice - registration online in the ACF student portal (see enrolment deadline)!

Pre-registration for the course "External Teaching Practice I" (MA IGP): by 15.11. by email to julian.schunter@gmu.ac.at

Orchestra project - registration deadline:

for the winter semester: 07.10.2024

for the summer semester: 31.01.2025

Focus - Application deadline for applications for admission to a focus for the following academic year: 01.04.

(Submission of the form - in person at Student Services or by email to studien-service@gmpu.ac.at)

Compulsory supplementary subjects in individual lessons for KONSE students for the following academic year - application deadline 15.06.

(Submission of the form - in person at the Student Service or by e-mail to studienservice@gmpu.ac.at)

Completion of the survey at the start of studies (UHSTAT 1) by 15.01.2025

(mandatory for all students in the 1st semester)

Tuition fee reduction for the academic year 2024/25 - deadline for applications:

31.01. (submission of the form - in person at the Student Administration Office or by email to studienservice@gmpu.ac.at)

Proof of German language skills for non-native speakers (Bachelor B1, Master B2) by the start of the 3rd semester: 15.09.

BA substitute theses (for students without a Bachelor's degree in the MA program) -

submission deadline: 30.09. (submission of the thesis incl. assessment form in person at the Student Services)

Framework period for final examinations of the winter semester: Mon 03.02.2025

to Sat 08.02.2025

Framework period for final examinations of the summer semester: Tue 01.07.2025

to Mon 07.07.2025

Framework period for admission examinations for the academic year 2025/26: Wed

11.06. to Wed 18.06.2025

Framework period for admission examinations in the specialization: Wed 11.06. to

Wed 18.06.2025

NEW ADMISSIONS OF STUDENTS:

Online application deadline for the start of studies in the academic year 2025/26

(regular studies and courses excl. preparatory course): 15.02. to 01.04.2025

(Admission examinations for the academic year 2025/26: 11.06. to 18.06.2025)

Online application deadline for new admissions to the preparatory course:

- For the academic year 2024/25

- o for the start of the winter semester 2024/25: 08.09. (admission examinations on 18.09.2024)

- o for the start of studies in the summer semester 2025: 15.01. (admission examinations: 03.02. to 08.02.2025)

- For the academic year 2025/26
 - o for the start of the winter semester 2025/26: 08.09. (admission exams on 17.09.2025)

Welcome DAY: Tue 01.10.2024, 10.00h (New Hall)

Academic ceremony (awarding of certificates): Tuesday, November 12, 2024, 11.00h (New Hall)

GENERAL INFORMATION:

- For all deadlines mentioned, 11.59 pm is the last submission deadline. When submitting in person, please note the opening hours (of the Student Service).
- All forms and further information can be downloaded from the university administration system (ACF).
- Electives approved for the winter semester are automatically approved for the following summer semester.
- The processing time for credits is 3 months
- Cancellations of examinations will be accepted no later than 7 days before the examination date, unless force majeure can be proven.- Subject to change: any necessary changes will be announced in the ACF.

We therefore recommend that you regularly check the “News” section of the ACF.

***Final examinations include GMPU and KONSE examinations** (artistic and pedagogical partial examinations as well as Instrument Classical for Jazz (Konse), specialization and course examinations).